

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, November 23, 2020 at 6:05 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman
Tarlese Allen	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary
Dr. Ronald Blue	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel, Brooks, Sheppard & Rocha
Richard Ellis	District Engineer, Dewberry Engineers
Bryan Schaub	Field Services Manager, Rizzetta & Co., Inc.
Cathy Sobrito	Community Coordinator
Paula Means	Representative, LMP
Keith Remson	Representative, Remson Aquatics
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and conducted roll call confirming a quorum for the meeting. Mr. Nielsen led those present in the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Audience Comments were entertained regarding the pond maintenance and landscape for ponds 1, 3, & 8.

THIRD ORDER OF BUSINESS

**Consideration of Resolution
2021-01, Designating Officers
of the District**

Mr. Nielsen presented Resolution 2021-01 to the Board, which will re-designate officers of the District. The Board named Stephen Brown as Chairman, Scott Harrison as Vice Chairman, and Tarlese Allen, Dr. Ronald Blue and Rick Reidt as Assistant Secretaries.

On a Motion by Mr. Reidt, seconded by Mr. Brown, The Board of Supervisors adopted Resolution 2021-01, for the Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

**Administer Oath of Office to
Newly Elected Supervisors**

Mr. Nielsen administered the Oath of Office to Mr. Reidt and Ms. Allen responded in the affirmative. Mr. Nielsen informed Mr. Reidt and Ms. Allen that as a Board Supervisor they are entitled to compensation of \$200.00 per meeting, up to an annual maximum of \$4,800.00. Mr. Reidt and Ms. Allen accepted compensation. District Counsel reviewed the Sunshine Laws and Public Records Laws with Mr. Reidt and Ms. Allen.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Community Coordinator Report

Ms. Sobrito presented her report. Ms. Sobrito advised the bathroom door was broken at Monarch Park and she will send an update regarding Redwire camera installation.

B. Field Manager Report and Landscaper's Responses

Mr. Schaub presented and reviewed the Field Inspection Report and Landscape Responses.

The Board requested Mr. Schaub obtain proposals to improve the cul-de-sac at Monarch Way, where the Magnolia tree is and to also ensure the clock tower area is well maintained.

i. Consideration of LMP Landscape Proposals

Mr. Nielsen presented several proposals from LMP for landscape enhancements.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP proposal #68451 to flush cut dead holly for a total of (\$179.00) for Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved LMP proposal #68453 for the dead Washington palm at Bristol for a total of (\$756.25) for Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP proposal #68454 for the dead sabal palm from the clubhouse for a total of (\$550.00) for Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Dr. Blue, with all in favor, the Board of Supervisors approved LMP proposal #68566 for the winter mix flowers; red and white for a total of (\$2,240.00) for Covington Park Community Development District.

C. Aquatics Report

Mr. Remson presented the Aquatics Report. The Board requested Mr. Remson send a proposal for repairing pond 8 outflow and update the Brazilian pepper maintenance map.

The Board also requested Mr. Schaub to propose a solution to help with the noise reduction and erosion on the strip of land between pond 5 and 8.

The Board requested Mr. Nielsen gets a log of weir maintenance.

i. Consideration of Remson Aquatics Proposals

Mr. Nielsen presented several proposals from Remson Aquatics' for aquatic enhancements.

On a Motion by Dr. Blue, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved Remson Aquatics proposal #1412 to clean 11 weirs for a total of (\$5,945.00) for Covington Park Community Development District.

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

November 23, 2020 - Minutes of Meeting

Page 4

On a Motion by Dr. Blue, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved Remson Aquatics proposal #1413 for dredging pond 27 for a total of (\$4921.00) for Covington Park Community Development District.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Remson Aquatics proposal #1419 to remove Brazilian Pepper around pond 22 for a total of (\$1,595.00) for Covington Park Community Development District.

On a Motion by Dr. Blue, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved Remson Aquatics proposal #1420 to remove Brazilian Pepper around pond 27 for a total of (\$2,295.00) for Covington Park Community Development District.

On a Motion by Dr. Blue, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved Remson Aquatics proposal #1421 to add a volcano to fountain pond 1 for a total of (\$8,866.00), plus and additional not exceed amount of \$500.00 for shipping for Covington Park Community Development District.

On a Motion by Dr. Blue, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved Remson Aquatics proposal #1422 to add lights at pond 12 for a total of (\$1,290.00) for Covington Park Community Development District.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Remson Aquatics proposal #1316 for shipping costs at fountain pond 3 for a total of (\$398.00) for Covington Park Community Development District.

D. District Counsel

Mr. Craine presented his report. The Board approved the DM Contract Renewal from Mr. Craine.

E. District Engineer

Mr. Ellis presented his report. The Board approved to have Mr. Ellis start putting together the GC solicitation package.

F. District Manager

Mr. Nielsen noted that the next Board of Supervisors' regular meeting will be held on December 28, 2020 at 6:00 p.m.

Mr. Nielsen informed the Board of the Current Financial Statements. The Board approved Mr. Nielsen to put together amended budget with provided recommendations, as well as to add Brazilian Pepper, and Pressure Washing line items.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved allowing Mr. Ellis to start the Solicitation bid, for Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Dr. Blue, with all in favor, the Board of Supervisors approved the Beyond Fitness Contract renewal, for Covington Park Community Development District.

Mr. Nielsen outlined for the Board and Audience, the details of the repayments given back to the Covington Park CDD, to reimburse the billing errors that occurred with Remson Aquatics. During the time Remson Aquatics was under contract with Covington Park CDD, there was an overbilling in total of \$7,690. Remson has agreed in negotiations with a renewed contract to give a monthly credit on services of \$320/month for 24 months to repay \$7,680. In the event the contract is terminated, there is an acceleration clause on the repayment. After the contract between Remson Aquatics and Covington Park CDD expired, and services continued, there was an overpayment over that time-period in total of \$13,160 to Remson Aquatics. Rizzetta and Company has reimbursed in full, that amount overpaid of \$13,160 to the Covington Park CDD.

Mr. Nielsen discussed with the Board that 6610 Carrington Sky Dr. is blocking the drainage easement for pond 37 and 6814 Guilford Ct. is blocking the drainage easement to pond 20.

SIXTH ORDER OF BUSINESS

**Consideration of Revised
Minutes of Board of
Supervisors' Meeting held on
September 28, 2020**

Mr. Nielsen presented the September 28, 2020 revised meeting minutes to the Board. There were several changes to the meeting minutes.

On a Motion by Dr. Blue, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Revised Minutes of Board of Supervisors' Meeting held on September 28, for the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
held on October 26, 2020**

Mr. Nielsen presented the October 26, 2020 meeting minutes to the Board.

On a Motion by Dr. Blue, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved Minutes of the Board of Supervisors' Meeting held on October 26, 2020, as amended, for the Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Operations &
Maintenance Expenditures for
October 2020**

Mr. Nielsen presented the October 2020 Operation and Maintenance Expenditures.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for October 2020 for the amount of (\$102,461.50) for the Covington Park Community Development District.

NINTH ORDER OF BUSINESS

Supervisor Requests

Mr. Nielsen asked if there were any Supervisor requests. The Board members requests are as follows:

1. District Management was asked to add the additional insurance consideration to next agenda for discussion.
2. Have LMP trim back the corner of Monarch Park Dr.
3. The Board approved to have Mr. Craine get proposals for an audit of the Financial Statement of the last year.

On a Motion by Dr. Blue, seconded by Mr. Brown, the Board of Supervisors approved for Mr. Craine to solicit for auditing services of the Financial Statement for last year for the Covington Park Community Development District.

4. Mr. Harrison requested a new member packet to be made including current resolutions and bond debts.

5. Dr. Blue requested a map update per item 17 in DM Contract.
6. The Board requested the current number of registered voters.
7. The Board requested the recent true up analysis be sent to the Board.
8. The Board requested a website discussion be added to next meeting.
9. The Board requested a quote for an LED bulletin board.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Nielsen stated that if there was no further business to come before the Board than a motion to adjourn would be in order.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors adjourned the meeting at 8:57 p.m. for the Covington Park Community Development District.

Assistant Secretary



Chair / Vice Chair

12-28-2020